

Gift Aid Declaration

Details of Donor

Title:

Forename:

Surname:

Address

.....

Postcode:

Date:

I want the Charity to treat: (delete as appropriate)

* All donations I have made for the 4 years prior to this year, and all donations I make from the date of this declaration until I notify you otherwise

* All donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

Signed Date

Notes:

1. You must pay an amount of Income tax and/or capital gains tax at least equal to the tax that the charity (and any other charity or Community Amateur Sports Club to which you have made a Gift Aid declaration) reclaims on your donations in the tax year (currently 25p for each £1 you give). I understand that other taxes such as VAT and Council Tax do not qualify.
2. You can cancel this Declaration at any time by notifying the charity.
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1)
4. If you pay tax at a higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask your local tax office.
6. Please notify the charity (via your society) if you change your name or address.

Gift Aid Declaration – guidance notes for completion

Your Society is a member of The Arts Society, which is a registered charity. The Arts Society is able to claim Gift Aid on the affiliation fee (donation) paid by you as part of your total annual subscription. If you complete the Gift Aid Declaration and return it to your society we can claim Gift Aid of £2.92 on £11.70 of the subscription paid by you. Your subscription including the affiliation fee will be collected by your society in the usual way. If you are a higher rate taxpayer, you can also claim back the difference between the standard and higher rates of tax in your self-assessment tax return. The claim can be back dated to cover donations from 6 April 2013. If you wish for your previous donations via the affiliation fee to be included, please ensure that you leave that option on the form open.

The completed Gift Aid declaration should be returned to your local society for processing. Please DO NOT send the declaration, related correspondence or payment to The Arts Society.